

West Cecil Health Center, Inc. & Qualified Subsidiaries

Job Description

Title: General Dentist

Job #:

Department: Dental

Reports to: Chief Medical Officer (CMO)

FLSA Status: Exempt

POSITION SUMMARY

The Dentist position contributes to the successful achievement of West Cecil Health Center's mission by providing friendly, professional and high-quality dental care within a team-based, patient-centered dental program.

SUPERVISION

Supervisor: Chief Medical Officer (CMO)

Supervises: Will assist the Practice Manager in supervising, mentoring, coaching and evaluating dental assistants, front desk staff and hygienists.

ESSENTIAL JOB FUNCTIONS

- **Clinical Duties:** Provides dental services to patients in conformity with clinic protocols and the code of ethics of the Maryland Board of Dentistry, and ensures compliance with federal, state, and local standards and contributes to the efficiency of health center operations.
 - Performs routine exams, basic restorative work, full dentures, partial dentures, simple extractions, and be able to work with patients of all ages including children.
 - Diagnoses oral diseases.
 - Promotes oral health and disease prevention.
 - Creates treatment plans to maintain or restore the oral health of their patients.
 - Interprets x-rays and diagnostic tests.
 - Ensures the safe administration of anesthetics.
 - Monitors growth and development of the teeth and jaws.
 - Educates patients and their parents or legal guardians on maintaining proper oral health.
 - Supervises clinically the work of dental hygienists and dental assistants.

- General Responsibilities
 - Promotes positive working relationships among supervisor, staff, and other departments
 - Provides safe environment of care
 - Reduces risk of nosocomial infections in patients, employees and visitors.
 - Interacts with patients, visitors, staff and outside agencies in professional manner
 - Contributes to Improving Organizational Performance Activities
 - Maintains strict confidentiality at all times as per Confidentiality Statement
 - Identifies problems and develops recommendation for resolution
 - Assumes personal responsibility for ongoing professional growth and development
 - Participates in department planning activities, as requested
 - Will regularly review/audit charts of peers at the direction of CMO
 - Attend offsite community events, performing oral health screening and education activities.

QUALIFICATIONS and EXPERIENCE

- Graduated from an accredited school of Dentistry with a DDS or DMD Degree.
- Maintains current unrestricted Maryland State Dental License
- Maintains valid Federal D.E.A. Certificate and Maryland CDS
- Maintains Current Cardiopulmonary Resuscitation Certificate (AHA- BLS/Provider)
- Complies with required dental continuing education requirements
- 1 – 2 year of experience preferred
- Post graduate GPR or AEGD a plus
- Public Health or Community/Rural Health Center experience a plus
- Ability to navigate electronic dental record systems
- Excellent interpersonal skills and the ability to work effectively with all members of the healthcare team.

WORKING CONDITIONS AND PHYSICAL DEMANDS:

- General medical/dental office environment
- Frequent time spent in WCHC patient care sites
- Occasional travel

OTHER DUTIES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties,

responsibilities and activities may change at any time with or without notice.

Employee signature below constitutes employee's understanding of the requirements, essential functions, and duties of the position.

Employee Signature

Date