**WEST CECIL HEALTH CENTER, INC.**

**POSITION DESCRIPTION**

I. POSITION IDENTIFICATION: **Psychiatric Nurse Practitioner**

II. POSITION CLASSIFICATION: Full-Time Exempt Employee

III. SCOPE OF POSITION: The Psychiatric Nurse Practitioner is responsible for the direction of medical care of the center(s), development of protocols for medical care, oversight on the quality of care review process, and the direct provision of medical care to center clients.

1. POSITION RELATIONSHIPS:
2. Responsible to the Psychiatrist and Medical Director
3. *Workers supervised:* 2 indirectly.
4. *Interrelationships:* Work effectively with patients, the Center's Psychiatrist, Medical Director, President and CEO, Board of Directors, Management team, Center staff and Community Medical Professionals.
5. DUTIES AND RESPONSIBILITIES:
   1. Serve as Psychiatric Nurse Practitioner of West Cecil Health Center, Inc. and provide leadership to facilitate the achievement of its mission.
   2. Be responsible and accountable to the Psychiatrist, Medical Director, President & CEO and the Board of Directors, keeping them informed of pertinent matters relating to behavioral health operations, the mental health care industry, and regulatory and legislative developments.
   3. Promote the health center and its services to the community and its various constituents.
   4. Serve as liaison between the medical behavioral health community and the center.
   5. Assist the Psychiatrist and CEO in pursuit of additional grant and funding opportunities consistent with the mission of the center in order to expand the center's capacity to meet the health needs of the community.
   6. Perform such other duties and to assume such other responsibilities as may be assigned by the Board of Directors, President & CEO and Medical Director.
      1. PHYSICAL QUALIFICATIONS AND DEMANDS OF THE JOB:

To be created.

* + 1. EDUCATIONAL AND/OR EXPERIENCE REQUIREMENTS:

1. Master Degree in Psychiatry.
2. A minimum of one-year experience in behavioral health care.
3. Well-developed interpersonal skills are required.
4. Basic knowledge and experience in human resource management is required.

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

I have read and understand this position description. I understand that, while every effort has been made to describe the nature of the work entailed, this description cannot be construed as an exhaustive list of all responsibilities, duties and skills required for this position. I also understand this position description may be changed in the interest of better patient care or more efficient operation of the health center, and that notification of any change in this position description will be made in writing. I also acknowledge that nothing explicitly stated or implied in this position description alters the at-will status of my employment relationship with West Cecil Health Center, Inc.

[Employee signature] [Date]

[President & CEO] [Date]