**WEST CECIL HEALTH CENTER, INC.**

**POSITION DESCRIPTION**

I. POSITION IDENTIFICATION: **Psychiatrist**

II. POSITION CLASSIFICATION: Full-Time Exempt Employee

III. SCOPE OF POSITION: Responsible for the direction of medical care of the center(s),

including supervision of behavioral health staff, development of protocols for medical care, oversight on the quality of care review process, and the direct provision of medical care to center clients.

1. POSITION RELATIONSHIPS:
2. Responsible to the Medical Director
3. *Workers supervised: 2* directly and 2 indirectly.
4. *Interrelationships:* Work effectively with patients, the Center's Medical Director, Executive Director, Board of Directors, Management team, Center staff and Community Medical Professionals.
5. DUTIES AND RESPONSIBILITIES:
   1. Serve as Psychiatrist of West Cecil Health Center, Inc. and provide leadership to facilitate the achievement of its mission.
   2. With the use of Psychologist, will insure 7,390 visits in Year 1.
   3. Be responsible and accountable to the Medical Director, Executive Director and the Board of Directors, keeping them informed of pertinent matters relating to behavioral health operations, the mental health care industry, and regulatory and legislative developments.
   4. Promote the health center and its services to the community and its various constituents.
   5. Serve as liaison between the medical behavioral health community and the center.
   6. Assist the Medical Director in pursuit of additional grant and funding opportunities consistent with the mission of the center in order to expand the center's capacity to meet the health needs of the community.
   7. Assist with health care provider recruitment and retention.
   8. Perform such other duties and to assume such other responsibilities as may be assigned by the Board of Directors, Executive Director and Medical Director.

* + 1. PHYSICAL QUALIFICATIONS AND DEMANDS OF THE JOB:

To be created.

* + 1. EDUCATIONAL AND/OR EXPERIENCE REQUIREMENTS:

1. MD & PA in Psychiatry.
2. A minimum of one-year experience in behavioral health care.
3. Well-developed interpersonal skills are required.
4. Basic knowledge and experience in human resource management is required.

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I have read and understand this position description. I understand that, while every effort has been made to describe the nature of the work entailed, this description cannot be construed as an exhaustive list of all responsibilities, duties and skills required for this position. I also understand this position description may be changed in the interest of better patient care or more efficient operation of the health center, and that notification of any change in this position description will be made in writing. I also acknowledge that nothing explicitly stated or implied in this position description alters the at-will status of my employment relationship with West Cecil Health Center, Inc.

[Employee signature] [Date]

[Employer signature] [Date]